

Ensemble Altera Privacy Policy

Ensemble Altera respects your privacy. We collect information to provide services to you, update you on the impact of your contributions, and communicate about performances and special announcements. Ensemble Altera recognizes that we must maintain and use your information responsibly.

Privacy Policy Overview

This policy describes what personal data we collect, how we use it, and your choices. We collect information from you when you **take actions** on our website. We use this information to provide the services you've requested. Except for the purposes outlined below, **we will not trade, share, or sell your personal data with anyone**. Refer to the policy for complete details.

Our Privacy Policy takes into account the requirements of the **General Data Protection Regulation ("GDPR")**. If you are based in the European Economic Area, we will transfer your personal data to the United States pursuant Standard contractual clauses for personal data transfer to third countries.

If you have any questions about our Privacy Policy, please contact us at ensemblealtera@gmail.com.

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By continuing to access or use EnsembleAltera.com (our 'Website'), you agree to be legally bound by this Privacy Policy and the Terms of Service. These Terms and Supplementary Terms may be modified from time to time and the changes will be posted on our Website (we will notify you of these where appropriate).

This policy applies to information collected by Ensemble Altera through all channels, including online and offline donations.

Ensemble Altera is based in Rhode Island, United States, operating with an EIN of ###.

Information We Collect

Information Collected from Website Visitors

You may choose to interact with our Website by entering data into form fields and providing personal data to Ensemble Altera, such as giving us your name, email address, and password when signing up for an account, filling out an application, making a donation, or creating an account to post comments on pages, projects, or our blog.

We only collect personal data that is reasonable or necessary to accomplish the purpose of your interaction with Ensemble Altera as a visitor to our Website. You may choose not to provide this information but you need to understand that as a result, you may not be able to engage in certain activities on the Website. Any personal data provided by you as a visitor to the Website will be used only as described in this Privacy Policy.

Information Collected from Registered Users

We collect information when you donate to a project.

Making a Donation:

When you make an online donation on EnsembleAltera.com, we collect personal data such as your name, billing address, and email address, if you have not provided these details during a prior session. We collect information about your donation, including the project you are donating to and the amount of your donation. We also collect (but **do not retain**) credit card numbers which are processed by a third-party payment vendor PayPal. Their use of your information is based on their terms of service and policies, not ours, so we encourage you to review those policies carefully.

You may always request to be anonymous when making your donation. If you choose not to elect anonymity, your generosity may be publicly recognized in donor listings to inspire others and provide thanks to you for your support.

We may also ask you to share a brief description about why you decided to donate to your selected cause(s) along with your name and general location. If you elect to provide this optional information, your comments may be publicly shared to inspire other visitors to follow your generous example.

Donations in Honor/Memory of Someone:

When you make a donation in honor or memory of a loved one, we collect payment and contact information about you, as well as the name, email address, and mailing address of the recipient. You may create a personal message to the recipient, which is stored on our servers. Except in the limited circumstances described below, we do not read or use your personal messages.

Use of Information

Ensemble Altera uses the personal data that you provide or we obtain, and the technical information logged by our servers to process your donations, to:

- Process your donations, contact you regarding any questions related to your donation, and ensure that tax deductions can be claimed (if you are eligible). Use of this data is **necessary for the performance of the contract** between you and us in connection with your donation. If you do not provide the necessary data to us or our payment service provider, we will not be able to process your donation.
- Comply with our **legal obligations**.
- Send you updates on how your donation has been used, project appeals, newsletters, events, matching opportunities, information about Ensemble Altera, and projects we think we think will be of interest to you. You may opt out of receiving such emails by following the instructions contained in each email we send you.
- As necessary for certain **legitimate interests**, which include the following:
 - Notify your friends and family about your donation in their honor if you ask us to;
 - If you ask us to delete your data or to be removed from our marketing lists and we are required to fulfil your request, we will keep basic data to identify you and prevent further unwanted processing;
 - Operate the Website, market and advertise our services, and operate our business; and
 - Compile aggregate statistics that allow us to understand how visitors or registered users use our Website, and to make improvements in design and content to better serve you.

Disclosure of Personal Data

We will share your personal data with our agents, representatives, service providers and contractors in order to process your donations, offer you services in connection with our Website, communicate news and information about Ensemble Altera, provide customer service, marketing and advertising, and complete financial transactions. These service providers are authorized to use your personal data only to the extent necessary to serve these purposes, or as otherwise authorized by this policy. **Except for the purposes outlined herein, we will not trade, share, or sell a donor's personal data with anyone else.**

If Ensemble Altera merges with, or becomes an affiliate of another organization, we will ensure the confidentiality of any personal data involved in such transactions and provide notice before personal data is transferred and becomes subject to a different privacy policy.

We may also be required to disclose your personal data in the following circumstances: (1) we need to respond to a subpoena, court order or legal process, including to meet national security

or law enforcement requirements; (2) an emergency situation requires disclosure before your permission can be obtained (e.g., situations involving potential threats to personal safety), or; (3) we determine that disclosure is needed to protect our rights or property, or the rights or property of another person, in which case we will implement appropriate safeguards to ensure that your personal data continues to be protected.

We may share aggregated demographic and statistical information with our other partners. This is not linked to any personal data that can identify any individual person.

Cookies

Like most websites, our servers automatically collect certain technical information when you visit our Website, including your IP address, browser type, browser language, the date and time of your visit, the referring URL, and, if you have visited our Website before, one or more cookies that may uniquely identify your browser. We also collect information about your activities on the Website, such as the pages you access.

In order to collect this information, the Website places a cookie on your hard drive. A cookie is a small file containing a string of characters that is sent to your computer when you visit a website. When you visit the website again, the cookie allows that site to recognize your browser. Cookies may store user preferences and other information. We also use web beacons and other technologies to track usage patterns.

Where required by the law, when you first visit the Website, you will be asked to consent to the use of cookies on the Website, and if you accept we will store cookies on your computer. For more details on our use of cookies and similar technologies, please refer to our [Cookie Policy](#).

Information about Children

We do not knowingly collect or store any personal data about children under the age of 16 and we do not offer any of our products or services directly to children under the age of 13.

Your Rights

Right to access: Upon request, we will provide you with a copy of the information that we have.

Right to erasure: If you wish to delete your account or have your information removed from our system, you can do so by sending an email to ensemblealtera@gmail.com.

Right to rectification: If your personal data is inaccurate or incomplete, you are entitled to ask that we correct or complete it. If we shared your personal data with others, we will tell them about the correction where possible. If you ask us, and where possible and lawful to do so, we will also tell you with whom we shared your personal data so you can contact them directly.

Right to restrict processing: You may ask us to restrict or 'block' the processing of your personal data in certain circumstances, such as where you contest the accuracy of the data or object to

us processing it (please read below for information on your right to object). We will tell you before we lift any restriction on processing. If we shared your personal data with others, we will tell them about the restriction where possible. If you ask us, and where possible and lawful to do so, we will also tell you with whom we shared your personal data so you can contact them directly.

Right to data portability: You have the right to obtain your personal data from us that you consented to give us or that was provided to us as necessary in connection with transactions with you. We will give you your personal data in a structured, commonly used and machine-readable format. You may reuse it elsewhere.

Right to object: You may ask us at any time to stop processing your personal data, and we will do so:

- If we are relying on a legitimate interest (described in this Privacy Policy) to process your personal data -- unless we demonstrate compelling legitimate grounds for the processing; or
- If we are processing your personal data for direct marketing.

Right to withdraw consent: If we rely on your consent to process your personal data you have the right to withdraw that consent at any time, but this will not affect any processing of your data that has already taken place.

Right to lodge a complaint with the data protection authority: If you have a concern about our privacy practices, including the way we handled your personal data, you can report it to the appropriate data protection authority that is authorized to hear those concerns.

Retention

We will retain donor's information for as long as donor's account is active or as long as needed to provide our services. We may also retain and use your personal data in order to comply with our contractual or legal obligations, audit requirements, resolve disputes, and prevent abuse.

Links to Other Websites

Other websites, including those of our partners (links to which appear on Ensemble Altera.org), have their own privacy policies. When you provide personal data at one of those sites, you are subject to the privacy policy of the operator of that site, not the Ensemble Altera Privacy Policy. We encourage you to read that policy before submitting any personal data. You should take additional steps to safeguard your personal data online. To learn more about how to protect yourself, visit the [Federal Trade Commission website](#) (US).

Safeguarding Your Information

Ensemble Altera understands the importance of keeping your information secure and confidential. We take reasonable and appropriate measures to protect personal data from loss, misuse and unauthorized access, disclosure, alteration and destruction, taking into account the risks involved in the processing and the nature of the personal data.

Data Storage

We will take all steps reasonably necessary to ensure that your data is stored and treated securely and in accordance with this Privacy Policy and US and EEA data protection legislation.

Privacy Policy Updates

Our Privacy Policy is regularly reviewed to make sure we continue to serve the privacy interests of our customers. If our information practices change materially, we will notify you of these policy changes by posting them on the privacy page of this website and we will ensure that these changes are brought to your attention.

Contact Us

Individuals with inquiries or complaints regarding our Privacy Policy should contact us by using the "Contact Us" links on the footer of our Website or by sending an email to ensemblealtera@gmail.com. We try to reply promptly to every message we receive. This information is used to respond directly to your questions or comments. We also may file your comments and share them with our administrative team to improve our service in the future. Ensemble Altera commits to resolve complaints about our processing of your personal data.

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